



# City of Nashua

Central Purchasing  
229 Main Street  
Nashua NH 03060  
603-589-3330 Fax: 603-589-3344

October 01, 2012

## **INVITATION TO BID**

### **Charlotte Ave & Charlotte Street Intersection Improvements IFB0574-101212**

The purpose of this project is to improve the traffic conditions of the Charlotte Ave and Charlotte Street intersection while addressing sidewalk issues. The project includes vertical curbing installation, handicap ramp installation, catch basin and drainage pipe installation, sidewalk construction, landscaping, pavement markings, traffic signs relocation and driveway construction.

## **INSTRUCTIONS TO BIDDERS**

Bids must be submitted on the Bid Form in its entirety with **(1) original and two (2) copies**, in a sealed envelope plainly marked **“Charlotte Ave & Charlotte Street Intersection Improvements”** and must be received at Central Purchasing Office, 229 Main Street, Lower Level, Nashua, NH 03060 prior to **3:00 pm on Friday, October 12, 2012**. Postmarks or other timestamps will not be accepted in lieu of actual delivery. The contractor can use whatever delivery mechanism it chooses as long as it remains clear that the contractor is responsible for submissions prior to the date and time. Further details are available on the City's web site, [www.nashuanh.gov](http://www.nashuanh.gov), under Citizens Favorites, Current Bid Opportunities, document IFB0574-101212. Bids will be opened in public on the due date and time. Results of the bid opening will be posted on the City's web site, under Bid Results, within twenty-four (24) hours of the opening.

**Completion time for the project shall be no later than November 15, 2012.** The project is within the property of a Nashua School District elementary school and requires construction **not be done between the hours of 6am to 8am and 2pm to 4pm.**

**No pre-bid conference is scheduled.** Any questions must be submitted in writing no later than 3:00 pm on Friday, October 5<sup>th</sup>, to :

Elvis Dhima, at,  
[DhimaE@nashuanh.gov](mailto:DhimaE@nashuanh.gov)  
Division of Public Works  
9 Riverside Street  
Nashua NH 03062

The timeline for this project is:

	Date	Time
Deadline for Questions to be submitted in writing	Friday, October 5, 2012	3:00 pm
Answers/clarifications posted	Monday, October 8, 2012	4:00 pm
Bid Due	Friday, October 12, 2012	3:00 pm Purchasing Department
Bid Award	Thursday, October 18, 2012	
Project Completion Deadline	Thursday, November 15, 2012	

A sample of the City's contract is attached. Final terms and conditions will be negotiated between the City and the selected finalist prior to the time of award.

Each General Bid shall be accompanied by a Bid Security in the amount of 5% of the Total Bid Price. The successful bidder must furnish 100% Payment and Performance Bonds and will be required to execute the Contract Agreement.

All bids are binding for sixty (60) days following the deadline for bids, or until the effective date of any resulting contract, whichever is later.

Certificates of Liability and Workmen's Compensation Insurance must be filed by the successful bidder prior to commencement of work. Liability limits are as follows:

General Liability: \$1,000,000 per occurrence; \$2,000,000 aggregate  
Automobile Liability: \$1,000,000 combined single limit  
Workers' Compensation: Employers' Liability according to NH State Statutes:  
\$100,000 / \$500,000 / \$100,000

**The City of Nashua must be named as an additional insured on all liability certificates.**

The City of Nashua may reject any or all of the bids on any basis and without disclosure of a reason. The failure to make such a disclosure shall not result in accrual of any right, claim or cause of action by any unsuccessful bidder against the City of Nashua. A bid that is abnormally high or low for any bid item, or as a whole, may be rejected as unbalanced.

To be eligible for an award, a bidder must be deemed "responsible". A responsible bidder 1) has the ability, capacity and skill to provide the goods or services required; 2) can provide the goods or services within the time frame specified; 3) has a satisfactory record of integrity, reputation, judgment and experience; 4) has sufficient financial resources to provide the goods or services; 5) has an ability to provide future maintenance and support as required; and 6) has developed a positive track record with the City of Nashua to the extent the bidder has previously provided goods or services.

The submission of a bid constitutes the bidder's acceptance of and agreement to the terms and conditions of this Invitation to Bid.

The City of Nashua would like to emphasize the importance of construction work zone safety. The City has adopted the provisions of the Manual on Uniform Traffic Control Devices (MUTCD) for work zone safety. Unless otherwise indicated in this contract, the contract shall follow the requirements of the MUTCD at all roadway construction work zones.

The City is exempt of all taxes. All bids must be FOB Nashua, NH. All bidders must comply with all applicable Equal Employment Opportunity laws and regulations.

Pursuant to NRO 5-78 (F), the purchasing manager shall not solicit a bid from a contractor who is in default on the payment of taxes, licenses or other monies due the city. Therefore, this bid request is void as to anyone who is in default on said payments.

Respectfully,

Mary Sanchez, CPPB  
Purchasing Agent II  
City of Nashua  
[sanchezm@nashuanh.gov](mailto:sanchezm@nashuanh.gov)